

Redondo Beach Travel and Tourism

Board of Directors Meeting

Agenda

Monday, September 16th at 9:30am

Portofino Hotel & Marina 260 Portofino Way, Redondo Beach, CA 90277

I. Call to Order

Board Chair Rebecca Elder will call to order the RBTT Board of Directors Meeting.

II. Approval of Minutes

Review and approve the Meeting Minutes

- Minutes from the August 19th meeting will be routed to the RBTT Board by Chair, Rebecca Elder

III. Approval of Financials

Review and approve Financials provided by Kasi Iacono, Treasurer

IV. Public Comment

Board Chair Rebecca Elder will open the meeting to public comment for all items on or not otherwise on the Agenda.

V. Action Items

1. Co-Sponsorship opportunity for city walking map presented by Jeff Ginsburg
2. PS&M Marketing Update
 - Social Media/Marketing
 - i. Review results of campaign and sponsorships
 1. YouTube Video Campaign test links
 2. Wowsa Launch
 3. Beach Life Festival
 - ii. Discuss any approvals needed
 - New Photo/Video assets
 - ARES development site
 - Influencer & Media tour in September
 - i. Micro influencers
 - ii. Large influencer publication list for approval
 - Summer LA Expedia Campaign
 - i. Review final results of campaign and compare against Spring campaign
 - ii. Opportunity for Expedia Winter campaign
3. Subscription to Destination STR Report
 - Board recommendations on which report to subscribe to
4. Scheduling and preparation of annual report
 - Report to be presented to City Council City on October 15, 2019
 - Board to schedule an ad hoc meeting to review the report & presentation

5. Replacement of Board Secretary position

- Replacement has not been named at Redondo Beach Hotel
- Is there any interest among other Assessed Hotels?

VI. Informational Items

1. Update on Collections

- Board Advisor Laurie Koike will update the RBTT Board of Directors on collection efforts

VII. Miscellaneous Items

1. Set Next Meeting

- Board Chair Rebecca Elder will confirm next meeting date for the 3rd Monday in October unless otherwise discussed, along with a decided location.

VIII. Adjournment

Board Chair Rebecca Elder will close the meeting, with no further business to report.

BROWN ACT: *Government Code 54950* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. The public may inspect the agenda and any associated writings, and documents delivered after the posting of the meeting may be obtained, at 260 Portofino Way, Redondo Beach, CA 90277.

ADA: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Rebecca Elder by calling 805.895.6309 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC: You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.