

# Redondo Beach Travel and Tourism

## Board of Directors Regular Meeting

November 15, 2018

9:30am

Hilton Garden Inn Library Room 2410 Marina Avenue, Redondo Beach, CA 90278

### AGENDA

#### Call to Order

Rebecca Elder

#### Public Comment

Rebecca Elder

Public Comment for all items on or not otherwise on the Agenda.

#### Action Items:

1. Approve Meeting Minutes Rebecca Elder  
Meeting minutes from the September 28, 2018 Board Meeting will be reviewed and considered for approval
  
2. Code of Conduct Rebecca Elder  
Code of conduct used by the Redondo Beach Chamber of Commerce will be reviewed, discussed, and considered for adoption
  
3. Marketing Subcommittee Rebecca Elder
  - a. Discuss whether to create a marketing subcommittee to collect proposals for Marketing/Strategic plan
  - b. Nominate and vote on marketing subcommittee members
  - c. Review proposals for marketing/strategic plans
  
4. Review proposal for Brown Act & Public Records Training Rebecca Elder  
A proposal for board training for the RBTT Board of Directors will be reviewed, discussed and considered for approval

#### Informational Items:

1. Review Insurance requirements Rebecca Elder
  
2. TMD collections update Laurie Koike  
Provide an update of TMD assessment collection from September '18

#### Adjournment

Rebecca Elder

**BROWN ACT:** *Government Code 54950* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. The public may inspect the agenda and any associated writings, and documents delivered after the posting of the meeting may be obtained, at 260 Portofino Way, Redondo Beach, CA 90277.

**ADA:** Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Rebecca Elder by calling 805.895.6309 at least 48 hours prior to the meeting.

**NOTICE TO PUBLIC:** You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.