

Redondo Beach Travel and Tourism

Board of Directors Meeting

Agenda

Monday, December 17, 2018 - 9:30am

Meeting Location: The Redondo Beach Hotel 400 N. Harbor Drive, Redondo Beach 90277

I. Call to Order

Board Chair Rebecca Elder will call to order the RBTT Board of Directors Meeting.

II. Public Comment

Board Chair Rebecca Elder will open the meeting to public comment for all items on or not otherwise on the Agenda.

III. Informational Items

1. Brown Act Training

- Gina Trechter of Civitas will provide handouts and summaries on the Ralph M. Brown Act as it relates to the Redondo Beach TMD. Gina Trechter will provide recommendations and agenda procedures to ensure compliance. This will be followed by a training session with a focus on duties and responsibilities imposed on the board by the Brown Act.

IV. Action Items

1. Marketing Proposals

- Marketing Subcommittee Chair, Jane Won will present three (3) proposals collected by the Marketing Subcommittee. The RBTT Board of Directors will review and discuss.

2. Code of Conduct

- Board Chair Rebecca Elder will review and discuss the revisions made to the Code of Conduct after the November 15th RBTT Board of Directors meeting.

V. Miscellaneous Items

1. Update on October Collections

- Board Advisor Laurie Koelke will update the RBTT Board of Directors on the October 2018 collections.

2. Update on September Collections

- Board Treasurer Kasi Iacono will update the RBTT Board of Directors on her progress with the 3 (three) hotels that did not remit for September 2018. (Best Western Plus RB Inn, Redondo Pier Inn, Pacific Coast Inn).

3. Set Next Meeting

- Board Chair Rebecca Elder will discuss meeting date availability for January.

VI. Adjournment

Board Chair Rebecca Elder will close the meeting, with no further business to report.

BROWN ACT: *Government Code 54950* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. The public may inspect the agenda and any associated writings, and documents delivered after the posting of the meeting may be obtained, at 260 Portofino Way, Redondo Beach, CA 90277.

ADA: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Rebecca Elder by calling 805.895.6309 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC: You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.