

Redondo Beach Travel and Tourism

Board of Directors Meeting

Meeting Minutes

Tuesday, December 20, 2022 at 1:00pm

Teams call

Dial in number 267.807.9495

Access code 502-231-370

Attendees: Jillian Clary, Rebecca Elder, RJ Escobedo, Brandon Goffner, Kasi Iacono, Laurie Koike, Nilay Demir, Nancy Lessney, Daniel Martin

Note Taker: Rebecca Elder

I. Call to Order

Board Chair Rebecca Elder called to order the RBTT Board of Directors Meeting at 1:02 pm

II. Approval of Minutes

Meeting Minutes from the November meeting were reviewed. Rebecca Elder made a motion to approve and file, RJ Escobedo seconded. A vote was held, no opposed, and the motion passed.

III. Approval of Financials

Review and approve Financials provided by Treasurer, Kasi Iacono. Rebecca Elder made a motion to approve and file, RJ Escobedo seconded. A vote was held, no opposed, and the motion passed.

IV. Public Comment

Rebecca Elder opened the meeting to public comment for all items on or not otherwise on the Agenda at 1:09pm. No public present, and public comment was closed.

V. Action Items

1. PS&M Marketing Review

- Discussion/Approval of marketing initiatives and direction
 - i. Review/approval of digital spend
 - ii. Social Influencer planning and approval
 - iii. Ongoing discussion
- Discussion of marketing plan, search efforts, social media program, etc.
- Review of Creative Updates & Campaign Launch Progress
- Review of Organic Social Media
- Review of Monthly Digital Analytics

2. TMD Renewal Process update

- Discussion of Civitas and TMD renewal

VI. Informational Items

1. Update on Collections

- Board Advisor Laurie Koike will update the RBTT Board of Directors on collection efforts
 - i. November collection was \$56,927.01

VII. Miscellaneous Items

1. Set Next Meeting

- Board Chair Rebecca Elder will confirm next meeting date, along with a decided location.
 - January meeting will be virtual/conference call on 1/17/23 at 1:00pm.

VIII. Adjournment

Board Chair Rebecca Elder will close the meeting, with no further business to report.

BROWN ACT: *Government Code 54950* requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. The public may inspect the agenda and any associated writings, and documents delivered after the posting of the meeting may be obtained, at 260 Portofino Way, Redondo Beach, CA 90277.

ADA: Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Rebecca Elder by calling 805.895.6309 at least 48 hours prior to the meeting.

NOTICE TO PUBLIC: You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group. The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.